**NOMINATION FORM**

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| --- | --- | --- |
| **To** | The SecretarySouthport Chamber of Commerce and Industry |  |
|  |  |  |
| **From** |  | Candidate’s Full Name |
|  |  | Member’s Organisation Name |

I nominate for the following position on the Board of Management for a 12 month period commencing on the day of the Annual General Meeting in 2019:

|  |
| --- |
| **ROLES** |
| President | **[ ]**  |
| Vice President - Events | **[ ]**  |
| Vice President – Membership | **[ ]**  |
| Vice President – PR and External Affairs | **[ ]**  |
| Secretary | **[ ]**  |
| Treasurer | **[ ]**  |
| Board of Management Member:Marketing - Newsletter | **[ ]**  |
| Board of Management Member:Marketing – Social Media | **[ ]**  |
| Board of Management Member:Marketing – Website | **[ ]**  |
| Board of Management Member - Events | **[ ]**  |
| Board of Management Member - Events | **[ ]**  |
| Board of Management Member – IT | **[ ]**  |
| Board of Management Member | **[ ]**  |
| Board of Management Member | **[ ]**  |
| Board of Management Member | **[ ]**  |
| Board of Management Member | **[ ]**  |
|  | *Tick all positions sought* |

|  |  |
| --- | --- |
| Signed |  |
| Dated |  | / |  | / | 2019 |
| *Please obtain two seconders for your nomination, with both seconders to be financial members of the Southport Chamber of Commerce and Industry* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Seconder One: |  |  | Seconder Two: |  |
|  |  |  |  |  |
| Signature |  |  | Signature |  |
| Full Name |  |  | Full Name |  |
| Representing |  |  | Representing |  |
|  | *(Members/Organisation Name)* |  |  | *(Members/Organisation Name)* |

**Board Member Expectations**

All SCOC Management Committee are Volunteers and are expected to contribute approximately 8 hours per month attending to:

* Management Committee Meeting - second Tuesday of each month or every second month sometimes from 7:00am to 9:00am and sometimes from 4:00pm to 6:00pm; and
* Monthly Networking event – either Breakfast 6:30am – 9:00am or BAD nights 5:30pm – 7:30pm at various venues in Southport; and
* Approx. 2 hours each month contributing to a Sub-Committee or general tasks (Marketing, Events, Membership, IT etc.) If unable to do so, to delegate a Senior Staff person where available to assist or another board member.

**Indicative Roles subject to alteration by the Board**

President – and Chair of Executive Policy and Special Projects Committee

Vice President – and Chair of Events Committee

Vice President – and Chair of Membership Committee

Vice President – and Chair of PR and External Affairs committee

Treasurer – and Chair of Revenue and Expenditure Committee

Secretary - and Chair of Administration and Services Committee

Board of Management – Marketing – Newsletter

Board of Management – Marketing – Social Media

Board of Management – Marketing – Website

Board of Management - Events

Board of Management – Events

Board of Management - IT